

**Minutes of the Meeting of Milton Parish Council held on
Monday 7 November 2022 at 7:30pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), J E Coston (JEC), D Wildman (DW), P Ellwood (PE), R Farrington (RF), A Markham (AM), A Bradnam (AB), D Owen (DO)

In Attendance: S Corder (Clerk) District Councillor P Bearpark

1 Apologies for absence

Full Council in attendance

2 To APPROVE the Minutes of the meeting held on Monday 3 October 2022

AB Proposed to accept the minutes of 3 October 2022 as a true record – DW Seconded – DO Abstained **AGREED**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: **AB – SCDC Planning, AM Item 6 - 321 The Rowans (neighbour, non-prejudicial)**

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

No public on attendance

5 Clerk's/Chairman's Report and Works Schedule

Tomkins Mead: HMS and AB met with ADC Drainage to discuss works required, updated quote to be sent to the Clerk

The Rowans Safety Improvements – See Item 15

Revamp of The Rowans Play Area – Quotes and plans received from Proludic, Sovereign and Eibe. Awaiting quotes and plans from Wicksteed

Land in Milton: HMS nothing to report

Stagecoach new bus timetable and stops for Milton – The revamped bus stop on the South side will not be used on the new route through the village

Local Council Award Scheme – Councillors to provide picture and a couple of sentences introducing themselves, to the Clerk

Willow Crescent – Email received regarding concerns over inconsiderate parking opposite Red Balloon – Clerk to contact Red Balloon about staff parking

42 Fen Road – Clerk has written to the owner and Greater Cambridge Planning regarding land ownership

The new NJC salary Scales for local government employees, backdated to April 2022 have now been agreed - £1 per hour increase for all scale points.

Cemetery complaint – there was no definitive response to our previous communication. The clerk should write again giving the complainant 2 weeks to confirm if their complaint still stands. No response will indicate that the complaint is resolved.

20mph Speed Limit Group - Due to changes in the LHI application process for a 20mph speed limit, the meeting of this group has been deferred until confirmation from County Highways has been received on how to proceed with the proposal

6 Planning

The minutes of the meeting of Monday 17 October 2022 were received

Decisions received:

22/03061/HFUL – 36 The Oaks, Milton CB24 6ZG – Demolition of existing detached garage. Two storey side extensions and part single and part two storey rear extensions **GRANTED PERMISSION**

New:

22/02368/CONDB – Land rear of 49 Cambridge Road, Milton – Submission of details required by condition 3 (surface water drainage), 8 (parking plan), 9 (ecological enhancement) and 17 (traffic management plan) of planning permission 22/02368/S73 **FOR INFORMATION ONLY**

224/1400/HFUL – 8 Repton Gardens, Milton CB24 6UE – Dormer extension to rear with pitched roof dormers to the front elevation, new window to side elevation at new second floor **HAS NO RECOMMENDATIONS**

22/04140/HFUL - 169 The Rowans, Milton CB24 6YZ – First floor extension to side. Two storey extension to rear **HAS NO RECOMMENDATIONS**

22/04323/HFUL - 93 The Sycamores, Milton CB24 6XJ – Two storey extension to side **OBJECT:** 1. Would not be in keeping with the street scene. 2. Reduced accessibility of two parking spaces, which are currently in use. Increases bedroom spaces but reduces parking spaces. 3. The size of the proposed extension is an overbearing development of the site, which is in a prominent position

22/03967/HFUL – 321 The Rowans, Milton CB24 6ZR – Two storey extension to front. First floor extension to rear (amendment to location plan and certificate B) **HAS NO RECOMMENDATIONS ON AMENDMENTS, but our previous objections still stand (AM & AB Abstain)**

7 Finance and Administration

The minutes of the meeting of Monday 17 October 2022 were received

To **CONSIDER** recommendation:

To **AGREE** to increase the donation to The Royal British Legion (Poppy Appeal) from £50 to £75 **DW Proposed the increased donation – AB Seconded ALL AGREED**

8 Community Care

The minutes of the meeting of Wednesday 5 October 2022 were received

9 Grounds Maintenance Contract Quote

To **CONSIDER** corrected quote from Buchans – previous quote accepted £32,934.88 – new quote £36,583.30 (error in original quote due to calculation errors, not noticed at last meeting because the tender was opened and tabled at the meeting) **DW Proposed to accept the new quote (difference of £3,648.42) – AB Seconded ALL AGREED**

10 Armistice Day Arrangements and Poppies

To **CONSIDER** to:

- a. arrange the Armistice gathering for 11:00am on 11 November 2022 at the War Memorial
- b. to **RATIFY** ordering two poppy wreaths, one for a village ex-serviceman who would speak and the other for the Chairman to lay on behalf of the PC
- c. to donate £75 to poppy appeal for wreaths

ALL AGREED

To **RATIFY** the 50% payment to confirm the order for the bespoke village signs of £4,567.50

ALL AGREED

11 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment - DW Proposed payments for invoices 216 to 265 – HMS Seconded **ALL AGREED**

12 Parish Council Meeting Dates for 2023

To **CONSIDER** proposed Committee meeting dates

Date changes: Move 8 May (additional Bank Holiday) to Tuesday 9 May, 12 June move to 5 June, 31 July for Planning and 14 August for Planning

13 Repton Gate Bench

To **CONSIDER** extra panel with the wording “Repton Gate” £50 + VAT

DW Proposed the extra panel – RF Seconded 6 In Favour – 1 Against – 1 Abstain **AGREED**

14 Village Pump Photograph Wording

To **CONSIDER** the proposed wording for the information section to be placed on the photograph

Minor amendments required: change wording to say “nor did they have” running water and remove square brackets “up to eight wells within in Milton”, and say “one of several wells and pumps within Milton”.

ALL AGREED

PE asked if the colour of the picture should be black & white or sepia – JEC to located the original slide to see what colour it is

15 The Rowans Safety Improvements – Feasibility Study and Prelim Design Plans (PFHI)

To **CONSIDER** project put forward by Cambridgeshire County Council Highways and quote for works £22,978.04

PE and Clerk to apply for this project under the Local Highways Improvement (LHI) Scheme and not under a PFHI. MPC to pay 25% towards costs (Ratify at December MPC meeting)

16 Landbeach Road Bus Stop Competition

To **CONSIDER** applications received

3 entries received – still in consideration (To bring back to December MPC meeting with recommended designs)

(AM left 8:50pm)

17 Pond Green Christmas Lighting

To **AGREE** to spending up to £3,500 to buy extra lights for the tree on Pond Green and accessories. To include putting up and taking down the lights including those above the bus shelter (Waggon & Horses). The Working group recommend: 1,000 or 2,500 extra lights from Xmas Direct. Quotes to be tabled for putting up and taking down of the lights. Several quotes, both verbal and formal, had been received. **It was AGREED to defer this capital project to next year due to the current climate and consider the quotes alongside one from Town and County, still to be received, to put Christmas lights in the tree by the bus stop opposite Waggon and Horses – Chairman and Clerk to agree quote (budget of £600)**

18 Milton Cemetery

To **CONSIDER** purchasing metal bench from Ogilvie £741 + VAT + delivery for 1500mm bench or £814+ VAT + delivery for 1800mm bench (delivery £50+ VAT) (to be placed on left hand side by rows O and P, continuing row of benches) **HMS Proposed to purchase a 1500mm bench at £741 + VAT – PE Seconded 5 In Favour – 2 Abstain AGREED**

19 Scout Group – Additional Storage

To **CONSIDER** updated proposed plans for storage at rear of Scout garage
To **CONSIDER** installation of a security light on rear of Scout garage and installing a security camera to cover the area behind both buildings (off the MPC system) (Scout Group to cover costs)
The camera is to be positioned so it does not affect the neighbour's privacy. The Clerk would inform the neighbour.
HMS Proposed to accept the above – DW Seconded ALL AGREED
Clerk to amend agreement between MPC and Scouts when work has been completed. To be covered under the PC insurance policy.

20 Edmund Green – Shrub Work

To **CONSIDER** quote from Buchans £343.50 + VAT to clear unwanted brambles and shrubs
DW Proposed to accept the quote – PE Seconded ALL AGREED

21 Cambridge Congestion Charge Consultation

To **CONSIDER** responding to the consultation. Weblink: <https://consultcambs.uk.engagementhg.com/making-connections-2022> **Defer to December MPC meeting to review JEC's points**

22 The Queen's Green Canopy

To **CONSIDER** purchasing a tree from Woodland Trust for marking the Queen's passing – **AB to share suggestions with Councillors – location of tree: by the War Memorial (remove current bush)**
Clerk to obtain a quote for taking out and grubbing out the shrub.
To **CONSIDER** applying for a free pack of trees (105 Wildlife pack) for replacing saplings in Paddock Wood – **Clerk to apply AGREED**

23 The Connections Bus Project

To **CONSIDER** Youth Club session cost at £194 (from 1 April 2023. Note: The club is moving to Thursdays from 10 November 2022 **DW Proposed to accept the new cost – AB Seconded ALL AGREED**

24 14th Liaison Meeting between FCC Environment and Milton Air Quality Working Party

The minutes of the meeting held on Thursday 24 March 2022 were received

**25 To Receive County Councillor's Report – November 2022 (Full report on MPC webpage)
Making Connections: A City Access Public Consultation – Have Your Say**

- From 2023, transform the bus network with more services to more locations with cheaper fares at £1/£2 per journey.
 - Invest in better walking and cycling links.
 - From 2027/28, it is proposed to create a Sustainable Travel Zone. At some times of day, drivers would be charged to travel into the zone, by Cambridgeshire County Council as the Highway Authority.
 - There would be discounts, exemptions and reimbursements for some, including those on low incomes and blue badge holders.
- These proposals are the result of extensive consultations; the GCP is seeking our views on this step-by-step plan to provide funding for better, cleaner, safer transport.

Have your say - You can complete the survey online here www.greatercambridge.org.uk/mc-2022 or contact the GCP by post, phone, email or social media **until midday Friday 23rd December**. You can hear more about the proposals at a series of drop-in events across the region. There are also online events. All events are listed here: www.greatercambridge.org.uk/mc-2022.

Stagecoach 'Sustainable' Bus Services – changes proposed for 31 October 2022

Stagecoach announced that it will cut 18 services completely as of 30 October. Locally although the **Service 9 and Citi 2** will still run, there will be changes to the routes – and to the **P&R5** service. You can see the details here [East Bus Network | Stagecoach \(stagecoachbus.com\)](http://East Bus Network | Stagecoach (stagecoachbus.com)) Scroll down the Cambridgeshire Route Map and Cambridgeshire Timetables. If you click on the service number on the right side of the table, you can see the new timetable.

Environment and Waste – Recycle Week: 17-21 October was **Recycle Week**. Cambridgeshire County Council urged residents to wash containers and put them in the correct bin or at the Household Recycling Centre (HRC). Over the last 20 years, the recycling rate in Cambridgeshire has increased from 24% in 2002/2003 to 53% in 2021/22, but recyclable materials are often wasted because they are dirty or put in the wrong bin.

Children – and food: Special help with the rising cost of living will be made available over the October half-term holiday to eligible families in Cambridgeshire.

The County Council agreed to earmark £3.6m to extend the **Holiday Voucher Scheme** in Cambridgeshire for each of the school holidays until the February 2023 half-term.

The scheme offers parents vouchers for a choice of supermarkets. These vouchers will be sent to eligible families automatically using school data and information held by the local authority. Those eligible for the vouchers will be pupils who meet the following criteria:

- Early Years Pupil Premium
- Children eligible for income related funded two-year-old education
- Eligible for income-related Free School Meals
- Students eligible for 16+ bursary.

Further details here: [Cambridgeshire Holiday Voucher Scheme - Cambridgeshire County Council](#)

Fire Chief warns of reductions to county's service if funding is not addressed : The Chief Fire Officer for Cambridgeshire is warning there will have to be reductions to the county's fire and rescue service unless the way in which it is funded changes. Chief Fire Officer Chris Strickland had budgeted to give the service a 2% pay rise but as part of national negotiations with the Fire Brigades Union, a revised cost of living pay award of 5% was offered for firefighters. Combining this with the offer already on the table for support staff, the Service will be in budget deficit of at least £1.1m at the start of April 2023. Having made £8 million worth of efficiencies over the last 12 years, the Fire Chief anticipates having to close up to three on-call fire stations and redundancies for support staff, unless he can raise more through council tax. Currently fire and rescue services can only ask for a maximum of 2% increase in council tax, (around an additional £1.50 per year for taxpayers (based on a Band D property). If the government allows services to ask for a higher increase of around £10 per year this would provide extra income and lessen the service reductions that would need to be made. The Service expects to know its budget for 2023/24 in December, including whether there will be any change to council tax rules.

26 To Receive District Councillors Report – November 2022 (Full report on MPC webpage)

Update on Ukrainian Refugees: The most recent data shows that 720 Ukrainian guests have now arrived in South Cambridgeshire involving 71 parishes. SCDC Officers have now made 278 welfare visits and conducted 790 DBS checks. Due to the rising cost of living, an additional payment of £150 per month is to be offered to hosts and council officers are now contacting hosts directly with more details. If you are aware of anyone who may be interested in becoming a host, please encourage them to contact South Cambs District Council on HFULiaison@scambs.gov.uk.

“Visit South Cambs” celebrates its first birthday: SCDC's “Visit South Cambs” tourism directory (<https://visitsouthcambs.co.uk>) is now one year old and if you haven't visited the site, it's worthwhile doing so. SCDC's Business Support and Development Team will soon be using social media (Facebook, Instagram and Twitter) to ask residents and businesses to share what they love most about South Cambridgeshire using #WeLoveSouthCambs. The idea is to build-up recommendations and insider secrets about the district's hidden gems. You can nominate who you think serves the best ice cream, who gives the friendliest service, where are the most scenic country walks or most relaxing pub garden.

Four day working week trial: You may have heard about SCDC's proposal for a three-month trial of a four-day week for desk-based staff at the Council which will begin in January 2023. There will be further trials involving bin crews to follow if it's successful. It is important to note that the opening hours of the Council during the trial will be maintained so that they are at least the same as they are now. A new website page is now available that contains a short form, which members of the public can fill-out if they want to ask a question, or make a comment about, the trial. <https://www.scambs.gov.uk/your-council-and-democracy/four-day-working-week-trial/>

Greater Cambridge Shared Waste Depot Solar Farm: Plans for a solar farm to power electric bin lorries used by the Greater Cambridge Shared Waste Service have taken a step forward. SCDC pledged financial support some

months ago and now Cambridge City has also pledged financial support. On top of this, the Cambridgeshire and Peterborough Combined Authority has outlined proposals to help fund the project, which they will discuss in mid-November.

Electric Vehicle Charge Point Grant: It is expected that proposals will be approved by the end of October for a new grant scheme to parish councils and operators of community buildings, for grants of up to £5,000 to support installation of publicly accessible electric vehicle charge points in order to encourage electric vehicle uptake within the district.

GCP North Area Community Forum: The next Greater Cambridge Partnership forum will be held on Tuesday, 29 November 6 – 8pm

The topics to be discussed will be:

- Making Connections 2022 consultation (<http://www.greatercambridge.org.uk/mc-2022>)
- Milton Road
- Waterbeach to Cambridge
- Waterbeach Railway Station
- Greenways

To attend this event, please register on

https://us06web.zoom.us/webinar/register/WN_vL_bIODJQTuBUiDEJZSSWw

AB informed the Parish Council that there are various schemes funded by South Cambs District Council to support people who are struggling to manage their cost of living: Discretionary Housing Payments, Council Tax Support and discounts on Council Tax are available.

27 To Receive Milton Community Centre Report – November 2022

Maintenance/Improvements: PAT testing and the 5 year electrical testing has been completed. We have replaced the lights in the storeroom to LED strip lights that use a quarter of the electricity. We have also replaced the lights at each end of the building that were starting to fail to LED floodlights that are more efficient.

Bookings: We continue to see high demand for the Main Hall with several bookings for the Main Hall in 2023 and the Hall is booked most weekends for the rest of the year. Bookings for Children's parties in both the Annexe and the Main Hall are remaining popular.

Hard Courts: The tennis courts are in use 7 days a week and most evenings with people playing Tennis. We have seen an increase in use of the 5 aside court with Colts returning for the winter period and 2 new adult bookings.

Youth Building: Eddies Artworks continue to use the building Monday to Friday and Youth Group are moving to a Thursday evening.

North Lodge: The Red Cross are still using the Pavilion Monday to Friday however this is due to cease within the next month as their new premises are ready and just waiting for sign off.

Sycamores Rec: Milton Football have started to use the new wheeled goals meaning that the pitch area can be moved reducing damage to areas such as the goalmouth.

Vandalism and Crime: We have thankfully seen a reduction in instances of vandalism at Coles Road and the Sycamores. We continue to see high levels of recreational drug use at both sites with alcohol cans and bottles and NOS canisters being left behind on a regular basis.

The **Spiders Web climber** on Coles Road Rec has been condemned and will be replaced.

28 Correspondence

Non-statutory consultation about a proposed reservoir in the Fens – closing 21 December 2022 www.fensreservoir.co.uk

Via email:

Sept/Oct Waterbeach Barracks Update

East West Rail News and Feedback

Policing South Cambs Presentation

CAPALC Webinars

Communities Prepared – Flood Group conferences

29 Dates of Next Meetings

Monday 21 November 2022 – 7pm Planning

Monday 5 December 2022 – 7:30pm Parish Council

Monday 19 December 2022 – Planning 7pm – Maintenance 7:45pm

Meeting closed at 9:35pm Signed: Date: