

**Minutes of the Meeting of Milton Parish Council held on  
Monday 3 October 2022 at 7:30pm in the Bowls Pavilion**

**Present:** H Smith (Chair) (HMS), J E Coston (JEC), D Wildman (DO), P Ellwood (PE), R Farrington (RF), A Markham (AM), A Bradnam (AB)(arrived 8:50pm)

**In Attendance:** S Corder (Clerk), J Barrett (Assistant Clerk)

**1 Apologies for absence**

D Owen (Personal)

**2 To APPROVE the Minutes of the meeting held on Monday 5 September 2022**

JEC Proposed to accept the minutes of 5 September 2022 as a true record – PE Seconded - DW Abstained  
**AGREED**

**3 Declarations of interest and dispensation**

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

**4 Public Participation – members of the public are invited to speak**

No public on attendance

**5 Clerk's/Chairman's Report and Works Schedule**

**Willow Crescent** – Action with Ashtons Solicitors to apply for transfer of the land to MPC from current owners - could take up to a year for transfer to complete (from March 2022) **Clerk to chase up in January 2023**

**Old School Lane** – Ashtons Solicitors putting together an application with information for adoption of land from the Crown

**Tomkins Mead:** HMS and AB to meet with ADC Drainage to confirm works required. Meeting delayed due to Covid.

**Clerk to reschedule a meeting**

**The Rowans Safety Improvements** - Application has been put to the Local Highways Project Group for a Privately Funded Highways Improvement Scheme (PFHI). Site meeting with County held 27 September. Costings and final drawings awaited; expected before November PC meeting.

**Revamp of The Rowans Play Area** – Quotes and plans have been sourced from Proludic, Elbe, Wicksteed and Sovereign

**Land in Milton:** HMS – nothing to report

**Bench:** To **APPROVE** revised wording for the Repton Gate Bench:

“The bench copies the style of the original entrance gate to Milton Rectory,

designed by Humphry Repton (1752-1818)” **DW Proposed to accept the wording, (Humphry spelt without an e) – HMS Seconded ALL AGREED**

**Christmas Lighting** – to **APPROVE** a provisional budget of £4,750 to provide new Christmas lighting to Pond Green. **JEC, HMS, DW and Assistant Clerk to source quotes for lights and installation, for agenda item at next meeting.**

**Year End Audit 2022** – Received the Notice of Conclusion of Audit from External Auditor

HMS received a **Freedom of Information request** asking for information on what fertilisers were used on the Coles Road sports pitch in the last 2 years, that might explain the blue algae appearing on the nearby lake. Information was provided by Buchans and HMS reported this back to the requester.

HMS, JC, AB and DW attended a presentation from the **police**. They are now more pro-active over unauthorised encampment evictions if nuisance has been caused. More information is expected.

HMS thanked the **Assistant Clerk** for covering for the Clerk's holiday absence.

**6 Planning**

The minutes of the meeting of Monday 26 September 2022 were received

**Decisions received:**

**21/01349/FUL – 13 High Street Milton** – Demolition of bungalow and erection of 2 three bedroomed house. **REFUSED PERMISSION**

**22/02798/FUL** – 36 Willow Crescent, Milton CB24 6BY – First floor and two storey side extension **GRANTED PERMISSION**

**22/02989/FUL- 15 Fen Road, Milton CB24 6AD** – Single storey side extension **GRANTED PERMISSION**

**22/0016/FUL – Car Park Walkling Way, Milton - Installation of a 10 bicycle shelter at the car park at Walkling Way  
GRANTED PERMISSION**

To **RATIFY** the decision to allow HMS (Chairman) to speak at the SCDC Planning Committee on behalf of MPC regarding the application at Grassy Corner Caravan Park.

JEC Proposed – DW Seconded **ALL AGREED – Clerk to check legislation to discover whether the PC Planning Committee can authorise a representative to speak at SCDC.**

**7 Grounds Maintenance Contract Quotes**

**Motion to exclude public and press**

**It is hereby resolved in accordance with Section 1(2) of the Public Bodies (admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda item 7. Namely: Grounds Maintenance contract quotes – To open and consider quotes received**

**The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw**

**JEC Proposed to go into Confidential Session – DW Seconded All Agreed – meeting closed at 7:57pm**

Clerk: Only one quote has been received. 3 companies were approached to put in a tender, 2 of which could not put in a tender at this time. The quote received was from Buchans (MPC current contractors) for £32,934.88.

JEC Proposed to accept the quote – DW Seconded **ALL AGREED  
(Meeting opened 8:06pm)**

**8 Maintenance**

The minutes of the meeting of Monday 26 September 2022 were received

To **CONSIDER** recommendations:

To add the clarification of regular ground maintenance work as in the plan showing strips A,B,C and D, to the Grounds Maintenance contract, for Edmund Green – **ALL AGREED**

**9 Incursions on Milton Parish Council Land (Deferred from July meeting)**

**AGREED** to review further reinforcement of playing field boundaries should future incursions occur. MPC will continue to act vigorously should an incursion occur.

**10 Bills for Payment and Money Received**

To **CONFIRM** and **AGREE** bills for payment - DW Proposed payments for invoices 181-215 – HMS Seconded **ALL AGREED**

To **AGREE** the 50% payment to confirm the order for the bespoke village signs.

**Total quote £10,962.00 – 50% deposit of £4,567.50 +VAT required - ALL AGREED**

**To ratify spend at the November MPC meeting as not itemised on this agenda.**

**11 Cemetery Policy & Regulations**

To **CONSIDER** amendments to the Policy

Change policy number to version 5 and amend date, minor amendments, add Clerk to arrange with Grave Digger location of soil for newly dug graves, to allow double headstone on a single used grave when plot is reserved next door, add charges for kerb sets – **JEC proposed with updates – HMS Seconded ALL AGREED**

**PE will review what changes need to be made to the flowchart. Flowchart to be added to the document list and reviewed regularly.**

**The map referred to in the Policy and Regulations will be uploaded to the website.**

To **NOTE** that a request has been sent to the complainant family to withdraw their accusations of discrimination. Any responses will be copied to future meetings **Clerk to follow up**

**12 Woodman Way/Gunnell Close Cycle Barrier**

Plan shows re-positioning of barriers to allow cargo bikes access along the footpath. Adjoining properties have been notified.

To **CONSIDER** quote from Pro-Serv: Re-set cycle barrier gap to be 2.50m wide and replace missing bar £620.17 +VAT, and note the alternative quote of £654.10 + VAT to install 2 concrete posts (one at each end) in the centre of the footpath – **RF Proposed to accept the quote for £620.17 for repositioning the barriers – AB Seconded (Capital Projects budget) – the left hand side barrier will be relocated further back leaving a 2.5m gap between it and the right hand side barrier (looking from Gunnell Close).**

### 13 Local Highways Improvements

To **CONSIDER** project to be put forward – AB suggested 20mph through the village. It was AGREED that the 20mph group would meet to discuss this further. AB to join the Working Group.

The window for submission of bids is 31 Oct – 6 Jan 2023. The group would aim to get the views of village residents through a survey question online, and article in the Village View (press date 1 Nov).

### 14 The County Councillor's Report for September 2022 was received (Full report on MPC webpage)

**Cost of living crisis:** The County Council has been working with partners including District Councils and the Fire Authority on the help that needs to be made available to local residents facing huge cost of living challenges in the months ahead.

**Advice and information on a single page:** The Council is collating helpful information and advice on a single webpage. This includes information about schemes the Council is running or administering, as well as schemes run by others. More information will be added as it becomes available.

<https://www.cambridgeshire.gov.uk/council/communities-localism/support-with-the-cost-of-living>

**Household Support Fund:** The Council is reminding residents about the Household Support Fund to make sure that eligible people of pensionable age claim what they are entitled to. The Council is producing a leaflet on this fund for distribution through faith and community groups and at foodbanks.

<https://www.cambridgeshire.gov.uk/residents/coronavirus/household-support-fund#support-for-pensioners-who-are-struggling-financially-0-0>

**Council budget gap widens:** Rapid inflation is a problem for households and businesses, but also for the Council. It has significantly widened the Council's budget gap, as well as leaving more residents in need of serious financial help from the Council as energy bills soar and the cost of living continues to rise.

**Adults and Health Committee – NHS Dentistry shortages:** Nine in 10 NHS dental practices across the UK are not accepting new adult patients for treatment under the health service.

#### Communities, Social Mobility and Inclusion Committee

**Warm hubs** - Cambridgeshire ACRE is working with South and East Cambridgeshire District Councils on the provision of a network of 'warm hubs' to enable people to stay safe and warm over what is likely to be a very challenging winter of fuel and food poverty for many people.

**If you would like to know more, contact Alison Brown, Head of Business Services, Direct Dial: 01353 865 029, [Alison.brown@camsacre.org.uk](mailto:Alison.brown@camsacre.org.uk)**

#### Environment and Green Investment Committee

##### Fens reservoir consultation to launch in autumn

Consultation on proposals for a new reservoir in the Fens will launch in autumn, when Anglian Water and Cambridge Water's preferred site will be announced. The project aims to provide significant additional resilience for public water supply, agriculture and the environment across Cambridgeshire, Norfolk, Suffolk and Essex.

<https://wre.org.uk/project/future-fens-the-south-lincolnshire-and-fenland-reservoirs/>

**Climate challenges:** The exceptionally hot, dry weather this summer has presented challenges to the fire service in Cambridgeshire, with extremely busy days in July and August. Soil shrinkage prompted strain on railway lines and caused slow running between Cambridge and Ely in recent weeks.

**Decarbonising community buildings:** Cambridgeshire ACRE has been considering how it can support the county's 280+ community-run buildings to reduce carbon emissions, improve resilience to climate impacts and encourage and enhance the natural environment.

If you would like to know more, contact **Alison Brown**, Head of Business Services, Direct Dial: 01353 865 029, [Alison.brown@camsacre.org.uk](mailto:Alison.brown@camsacre.org.uk)

#### Highways and Transport Committee

##### Greater Cambridge Partnership 'Public Transport & City Access' consultation

The Greater Cambridge Partnership Assembly have been considering proposals for a consultation on improved public transport and active travel into and around Cambridge, with a Sustainable Travel Zone including a road user charging scheme. On 28 September they agreed to (a) Note the feedback from the 2021 Making Connections consultation, the focus groups and workshop with Citizens' Assembly members; and (b) Agree a public consultation on a proposed package of measures to improve public transport services and active travel and introduce a Sustainable Travel Zone comprising a road user charging scheme.

**Stagecoach Bus Service (Service 9, Citi 2, P&R, 19)** have published their "New Sustainable Bus Network for the East" to start from 30 October 2022. Some routes have been cut altogether but others have had drastic timetable reductions. **Service 9** will now only travel along the A10 (hourly at peak times, two-hourly at off-peak times) and will not serve Waterbeach or Milton. However **P&R5** from Drummer St will continue to Landbeach crossroads and Waterbeach Pembroke Avenue, every 15 mins then 20 mins off-peak M-F.

The **Citi 2** will be extended to Milton Tesco and Milton P&R before turning south to Cambridge North Station and heading to Addenbrookes. Services will run every 20 mins in the peak and every 30 mins in the evening.

### **Milton Road – bus, cycling and walking improvements**

Works are progressing both overnight and during the day and works have now started at the northern end, near Cowley Road. If you have any queries you can email Milestone [miltonroad@milestoneinfra.co.uk](mailto:miltonroad@milestoneinfra.co.uk) or call their 24-hour contact centre: 0800 023 4762.

### **Local Highways Improvement Scheme**

The current Local Highways Improvement (LHI) process has been reviewed and changes suggested, which will be discussed at the Highways and Transport Committee on Tuesday, 4 October.

**Aircraft Noise - The Luton Airspace Change Proposal** consultation - on the proposed change in stack location and approach routes- was run by NATS from October 2020 to Feb 2021, so has now closed.

You can see the details and results here: [Changes to London Luton Airport Arrivals - The Civil Aviation Authority and Airspace Change sponsors - Citizen Space.](#)

### **Anglian Water – waste water treatment plant relocation**

Anglian Water will be drawing up the Development Consent Order application (DCO) including the Environmental Statement for submission to the Planning Inspectorate (PINS) in Autumn 2022.

### **Waterbeach waste facility**

As reported last month, preparations are being made at the Amey waste park in advance of major works to reduce odour emissions, to comply with new international legal recommendations.

### **Cambridgeshire and Peterborough Combined Authority**

Interim staff are beginning to be appointed to various roles in the Combined Authority, and improvement work continues.

### **A10 – and an update on U&C works – Denny End Road**

U&C have started the overnight closures of Denny End Road for preparatory works at the junction of the A10 and Denny End Road.

## **15 The District Councillors Report for September 2022 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth (Full report on MPC webpage)**

**C3R – Cambridge Re-signalling, Re-lock and Re-control project:** The stated aim the Cambridge Re-signalling Relock & Recontrol Project is to upgrade the re-signalling system to a 35-year life and improve the reliability and performance of the signalling system in the Cambridge interlocking area, and thereby improve the performance and reliability of the network. The project includes the re-signalling of the Cambridge station interlocking area and the upgrade of the relevant level crossings, and any other works and operations incidental or ancillary to such works. In our ward it impacts the crossings on Station Rd, Waterbeach and Fen Rd, Milton.

**Waterbeach Greenway:** The GCP has stated that the work on the Waterbeach Greenway will be paused briefly for a review. The recent GCP Joint Assembly report stated “The Waterbeach Greenway alignment was originally agreed by the Executive Board in February 2020.

**Council Declares Cost of Living Emergency:** At the Council Meeting on 22 September the Council declared a cost of living emergency.

**Making historic homes more energy efficient:** The Greater Cambridge Shared Planning (GCSP) team has produced guidance on making historic homes more energy efficient which draws on best practice and can help homeowners make the right decisions before applying for planning or listed building consent, if required. Important carbon savings can be made by making historic buildings more energy efficient, and this can be done without damaging their historic significance. There is a big carbon cost to demolishing existing buildings. The retention and re-use of buildings will help tackle climate change. Further information about this programme of work is available from the GCSP Historic Environment Team Leader.

**Waterbeach Community Forum:** The next Waterbeach Forum will be on **Wednesday 16 November 2022**

## **16 The Milton Community Centre Report for September 2022 was received**

**Maintenance/Improvements:** PAT testing is underway across the buildings and we have replaced the 2 heaters in the Bowls Pavilion so they are now on demand as opposed to storage heaters.

A leak in the Boiler at the Community Centre has been fixed and the fire extinguishers and drain macerator have been serviced.

We have had an infestation of rats nesting under the concrete slab in the store at North Lodge Park. When the building was completed polystyrene foam was used to block the gaps leading to gaps and access. Most of this has now been covered with a course of bricks to prevent further access.

**Bookings:** Bookings for Children's parties in both the Annexe and the Main Hall are remaining popular as is the general hire at the Community Centre. We currently average 14 separate groups using the facilities per day Monday to Friday.

**Hard Courts:** The tennis courts are in use 7 days a week and most evenings with people playing Tennis. We have seen a declining trend in the use of the 5-a-side court however it continues to be popular for both football and netball.

**Youth Building:** Eddies Artworks continue to use the building Monday to Friday and Youth Group on a Tuesday.

**North Lodge:** The Red Cross are still using the Pavilion Monday to Friday however this is due to cease within the next month.  
Milton Colts have returned following the start of the football season.

**Sycamores Rec:** The Basketball Court repairs have now been completed and the 5-a-side area has also been re-lined.  
Milton Football Club have returned to The Sycamores following the end of the Cricket season.

**Vandalism and Crime:** We have had a few instances of vandalism and graffiti at Coles Road and the Sycamores and we continue to see high levels of recreational drug use at both sites with alcohol cans and bottles and NOx canisters being left behind on a regular basis.  
All instances are reported to the police however they continue to occur and CCTV of instances is not called for.

**17 Correspondence**

**Via email:**

Cambridge Acre August 2022 newsletter and AGM  
TM Incident Report August 2022

**18 Dates of next meeting**

Wednesday 5 October 2022 – Community Care 11:30am  
Monday 17 October 2022 – Planning 7pm – Finance & Administration 7:45pm  
Monday 7 November 2022 – Parish Council

Meeting closed at 9:32pm Signed: ..... Date: .....